



## CITY OF BURLINGTON

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**CITY OF BURLINGTON**  
**Committee of the Whole Minutes**  
**Jeannie Hefty, Mayor**  
**Diahnn Halbach, City Clerk**  
**Tuesday, November 5, 2019**

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Committee of the Whole meeting to order at 6:30 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Alderman Theresa Meyer.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Police Chief Mark Anderson, Library Director Joe Davies, and City Intern Nicholas Faust.

2. **Citizen Comments**

Joann Koenecke, 541 E. State Street, Burlington, WI, addressed the Common Council regarding ADA signage in the Veteran's Terrace/Echo Park parking lot, stating that a painted stall also requires signage. Koenecke stated that she would also like to discuss vaping in public and posted a poll on the Burlington Buy Sell Trade and recommended for Council to review the results of this survey.

3. **Approval of Minutes** - To approve the October 15, 2019 Committee of the Whole Meeting Minutes. Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.

Proceeding the Approval of Minutes, Mayor Hefty announced that she would introduce the 2019 student representatives from Burlington High School and Catholic Central High School and then would formally appoint them at the following Common Council meeting. Each student then approached the mic, introduced themselves and the committee they would be on. Students were then allowed to be dismissed if they so chose.

4. **PRESENTATIONS:**

**A.** A presentation by Chip Bahr, Pool Board Treasurer, regarding the 2020 Budget for the Burlington Community Aquatic Center.

Chip Bahr provided an overview and explanation of the 2020 pool budget, which was based on 2019 results. Alderman Schultz asked for a comparison of the 2020 budget versus the 2019 budget. Bahr responded that all the 2019 numbers have not been finalized yet due to memberships still being purchased for next year's use, as well as other factors; however will be presenting a comparison of that information to Council in March. Bahr further stated that memberships increased from last year as well as daily pass purchases. Alderman Preusker requested that trends and changes be shown from year to year moving forward, and asked if additional fundraising or encouragement of donations has been considered. Bahr responded that it is something the pool board can discuss.

**B.** A presentation by Kate Walker, RCEDC's Talent Recruitment Specialist, to provide an overview of Talent Recruitment.

Kate Walker provided an update from the RCEDC regarding talent recruitment and stated that RCEDC's goal is to build a better Racine County by creating jobs, encouraging ideas, supporting innovation, attract investments, increase property tax revenue and strengthen small businesses. Walker explained that talent recruitment is a new initiative that stemmed from FoxConn coming to the area. Walker stated that a workforce study was completed and then the Greater Racine County website was launched, which is positioned to tell people about Racine County and its communities. Walker added that over 63 employers are featured on the site right now, which are promoted through social media and various other activities. Walker stated that the main goal of talent recruitment is to tell real stories about Racine communities and employers, in order to attract talent to Racine County. Additional ways of recruiting talent include an Ambassador Program and their digital marketing campaign. Walker projects 5500 job openings in Racine County over the next three years.

5. **DISCUSSION**

- A. A discussion with Bradley Lois, Bear Realty, regarding the Wisconsin Realtor's Association Housing Report.

Bradley Lois provided an overview of the Housing Study and the results of the Workforce Housing Shortage which indicates that over the last decade, 20,000 too few housing units were created in the state of Wisconsin and has not kept up with population and income growth. Lois stated that we have the capacity to take in more people, but due to factors such as lack of supply, rising cost of construction, decreasing homeownership and outdated land use regulations, has caused a significant shortage of workforce housing in Wisconsin. Lois then reviewed potential strategies to deal with the housing shortage which are 1. Build more housing by reducing regulatory barriers, 2. Increase housing choice with a more diverse housing stock, 3. Rebuild and strengthen homeownership, 4. Reinvest in older housing stock and older neighborhoods, and 5. Make housing a priority.

Alderman Schultz commented that he recently attended the Wisconsin League of Municipalities annual conference of which included a housing presentation. Schultz said it was very good and encouraged others to also view this presentation. Administrator Walters suggested placing the information in Friday's Memo.

6. **RESOLUTIONS:**

- A. **Resolution 4969(22)** - To approve Contract Change Order #1 for the 2019 Street Improvement Program with Wanasek Corporation for an increase in the contract in the amount of \$30,525.26.

Director Riggs provided an overview of the expenditures and stated that overall, this was a very successful project but not without some unexpected issues that resulted in the need for additional expenditures, which included several items that were not accounted for during the design, bid, or contracting of the project, yet were critical to the successful completion of the project. Riggs further stated that the overage still falls within the bonding amount.

- B. **Resolution 4970(23)** - To approve an Award of Bid for Milwaukee Avenue and Pine Street concrete repairs to the Wanasek Corporation for the amount of \$17,630.00.

Director Riggs provided an overview of the needed concrete repairs on Milwaukee Avenue and Pine Street, stating that the failures occurred in late summer/early fall and are continuing to deteriorate, which in its present condition, will be hazardous for motorists, complicate snow removal, and continue to deteriorate over the winter. Riggs stated that three bids were received and that Wanasek submitted the lowest bid for the base bid and provided an optional reduction if concrete

testing were to be removed from their work order and performed by someone else. Riggs stated that Kapur staff are certified and able to do the testing.

Alderman Preusker commented that the construction on this area of Milwaukee Avenue isn't that old and asked if there was an issue with the quality of the concrete. Gregory Governatori, Kapur, responded that they had the Wisconsin Concrete Association look at the failures and it was identified that two separate sections of concrete were poured at different times which resulted in the failure. Governatori stated that at the time, the job was done to spec, but the method has changed since then and is no longer done that way.

7. **ORDINANCES:** NONE

8. **MOTIONS:** NONE

9. **ADJOURNMENT**

Motion: Alderman Grandi. Second: Alderman Heft. With all in favor, the motion carried and the meeting was adjourned at 7:23 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington